

DRINKSTONE PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on 12th May 2016 in the Village Hall

Present: Cllr Daphne Youngs Cllr Lorna Thurlow
Cllr Gary Hembra Cllr Haslett Schofield
Cllr Christine Lambert Cllr Cora Munford
Cllr Sue Cousins

Parish Clerk - Paula Gladwell
7 members of the public

- 2016/235 **Nominations and election of Chairman** - Cllr Youngs was nominated, Proposed by Cllr Thurlow, Sec Cllr Lambert. Cllr Youngs was duly elected with all in favour.
- 2016/236 **Acceptance of Office of New Chairman** - Cllr Youngs signed the Declaration of Acceptance of Office and took the chair.
- 2016/237 **Nominations and election of Vice Chairman** – Cllr Thurlow was nominated and elected as Vice Chairman. Prop. Cllr Youngs, Sec Cllr Hembra with all in favour.
- 2016/238 **Apologies for Absence** — None
- 2016/239 **Declarations of Interest** – None
- 2016/240 **Appointment of Portfolio Officers and Representatives -**
Playing field Portfolio Officer – Cllr Hembra was nominated and accepted. Prop by Cllr Youngs with all in favour.
- 2016/241 Allotment Portfolio Officer – Cllr Lambert was nominated and accepted. Prop by Cllr Youngs with all in favour.
- 2016/242 Footpath Officer – Cllr Munford was nominated and accepted. Prop by Cllr Youngs with all in favour.
- 2016/243 Tree Warden – Peter Holburn was nominated and accepted. Prop by Cllr Youngs with all in favour.
- 2016/244 Village Hall Representative – Cllr Thurlow was nominated and accepted. Prop by Cllr Youngs with all in favour.
- 2016/245 PCC Representative - Cllr Cousins was nominated and accepted. Prop by Cllr Youngs with all in favour.

Adjournment for:

Open Forum – No questions

Meeting resumed:

- 2016/246 **Minutes of Parish Council Meeting** – It was proposed by Cllr Youngs that the minutes of the previous Parish Council Meeting were approved. The Parish Council Meeting minutes of 4th April 2016 were signed as a true record.
- 2016/247 **Finance** – The following payments were approved. Prop by Cllr Youngs with all in favour. Clerk's salary & Expenses for April 2016
- 2016/248 Anglian Water £6.99
- 2016/249 Section 1 of the Annual Return, the Internal Control and Annual Governance Statement, was completed, approved and signed. Proposed by Cllr Youngs with all in favour.
- 2016/250 The final accounts for the year ending 31st March 2016 were approved and section 2 of the Annual Return was signed. Proposed by Cllr Youngs with all in favour.
- 2016/251 **Planning** – It was resolved to send the following comments to MSDC Planning; Application no. 1202/16 Erection of first floor side extension over existing single storey, Barcocks Barn, Garden House Lane – *"Drinkstone Parish Council have NO OBJECTION to this application based on the information received"*

- 2016/252 1693/16 and 1694/16 (listed) Erection of single storey rear extension including removal of section of external wall of existing building to connect extension, The Old Rectory, The Street - *"Drinkstone Parish Council have NO OBJECTION to this application based on the information received, however would like to express concern that it is proposed to install aluminum sliding doors which would seem out of character for this listed property."*
- 2016/253 1958/16 Erection of a single storey side extension, Grovebury, Rattlesden Road - *"Drinkstone Parish Council have NO OBJECTION to this application based on the information received"*
- 2016/254 1866/16 Installation of 5000lt Oil tank, The Old rectory, The Street - *"Drinkstone Parish Council have NO OBJECTION to this application based on the information received"*
- 2016/255 The following MSDC decisions were noted: 0586/16 Erection of double garage – Meadow Cottage, Rattlesden Road – GRANTED and
- 2016/256 0820/16 Erection of single storey flat roof rear extension, clad external walls, add new roof covering over existing rear single storey flat roof element and install new oil tank, Church Cottage, The Street - GRANTED
- 2016/257 **Matters to be brought to the attention of council** – Concerns were expressed regarding trees on the Gedding Road Allotment site, which in future may cause issues as they get larger. It was noted that trees on plots are in breach of the tenancy rules as is non cultivation of all of the plot for vegetable, fruit or flowers. As there is now a waiting list for allotment plots there is concern that any lack of management of current usage will be criticised. It was agreed that the administration records for the Allotment Sites will in future be held by the parish clerk. Any recommendations regarding possible breaches of tenancy rules will be put to the trustees and the council at the next meeting once site visits have been carried out.

Meeting closed 7.55 pm

The next meeting of the Parish Council will be held on Monday 6th June 2016 at 8.00pm in the Village Hall